

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

California Department of Education
721 Capitol Mall, State Board Room 166
Sacramento, California 95814

(Note: The Science Subject Matter Committee met the morning before the Full Commission convened. See the body of these minutes for the activity of the Science Subject Matter Committee.)

1. Full Curriculum Commission Meeting, Thursday, September 21, 2000, 1:00 p.m.

Curriculum Commissioners--Present:

Marilyn Astore, Chair	Patrice Abarca, Vice Chair
Catherine Banker	Rakesh Bhandari
Mary Coronado Calvario	Ken Dotson
Lora Griffin	Veronica Norris
Janet Philibosian	Richard Schwartz
Leslie Schwarze	Barbara Smith
Susan Stickel	Karen Yamamoto

Commissioners--Absent:

Roy Anthony *	Viken Hovsepian *
Dede Alpert, Member of the Senate	Jack Scott, Member of the Assembly

State Board of Education Liaisons

Nancy Ichinaga (present)	Marion Joseph (absent)
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California Department of Education Staff Present to Support Commission:

Sherry Skelly Griffith, Executive Secretary for the Curriculum Commission, and Director, Curriculum Frameworks and Instructional Resources Division (CFIR)	
Thomas Adams, Administrator I, Curriculum Frameworks Unit, CFIR Division	
Suzanne Rios (absent), Administrator I, Instructional Resources Unit, CFIR Division	
Sandi Adams-Jones, Staff Service Manager I, CFIR Division	
Judith Brown, Consultant, CFIR	Deborah Keys, Consultant, CFIR
Beverly Thomas, Office Technician, CFIR	Terri Yan, Exec. Secretary, CFIR

A. Call to Order. Commissioner Astore, Chair, called the meeting to order at 9:34 a.m. and welcomed the audience and the Commissioners. She made a special introduction of Nancy Ichinaga, member of the State Board of Education, and welcomed her as a liaison to the Commission from the State Board.

B. Salute to the Flag. The Chair invited Commissioner Smith to lead the Pledge of Allegiance.

D. Review of the Agenda and Report of the Chair, including -State Board Action and Other Matters. Commission Chair Astore reviewed the organization of the agenda and reminded the

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Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
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audience of open opportunities to speak to the Commission during public comment. She reminded all that the order of business may change from the printed agenda during the two-day meeting.

Chair Astore reported on the September State Board meeting when the Updated History-Social Science Framework was approved by the Board. She thanked Commissioners Dotson and Yamamoto for their leadership in both the development of the framework and the presentation to the State Board of Education. She also thanked Dr. Adams for his leadership through the work of updating the framework.

G. Report from the State Board of Education. Chair Astore asked for a change in order of business and welcomed State Board member, Nancy Ichinaga, and invited her to address the Commission as a newly appointed Board member liaison to the Commission. Afterwards, Greg Geeting, Interim Executive Director of the SBE, provided an update and shared that the State Board of Education continues the work of the standards pathway. He said the SBE appreciates the Commission's commitment to the ongoing focus on adopting standards-aligned instructional materials and implementing a state assessment system that will be aligned to standards. Mr. Geeting referred to signs that academic achievement is moving up. Although districts still are not fully implemented as far as standards-aligned textbooks are concerned, the State Board does see progress.

Mr. Geeting reported that the SBE is working with the Superintendent of Public Instruction to implement a Standards-based assessment plan. Norm-referenced tests will continue to be a part of the growing system. Mr. Geeting asked that the Commission look at the issues surrounding the SBE policy on preparation for state tests and develop a recommendation for action that will ensure the SBE is made aware of math materials that include references to preparation for state tests and request that the publisher remove said references.

H. Correspondence/Requests from the State Board of Education. No requests had been submitted at this time.

I. Report of the California Department of Education Executive Office. Chair Astore welcomed Scot Hill, Chief Deputy Superintendent for Accountability and Administration, California Department of Education, to update the Commission on issues of importance in their work.

State Policy, "STAR Test Preparation Guidelines." Mr. Hill went into depth on the guidelines developed by the Department at the request of the State Board, "STAR Test Preparation Guidelines." He explained the SBE policy on Preparation for State Tests as stated in Section 60611 of the California Education Code, "No city, county, city and county, or district superintendent of schools or principal or teacher is to use any test preparation materials or strategies developed for a specific test. This includes but is not limited to published materials, materials available on the Internet, and materials developed by schools, district or county offices of education, and/or outside consultants."

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
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(Approved November 28-29, 2000)

He discussed issues related to that SBE policy and reinforced that the best preparation is good instruction in content standards. Chief Deputy Superintendent Hill described the state standards as broad, comprehensive and rigorous and that SAT9 represents subsets of skills and knowledge kids and students should master. He asserted that teachers and students would be supported to understand that mastery of SAT9 comes from teaching content of state standards.

“Appropriate Test Preparation” means all test publishers provide some sort of introduction to taking the test itself, including practice test related to the test (including test items; i.e. question/answer, essay, etc....). It is entirely appropriate to familiarize students with the different kinds of tests. In addition, (according to Board Guidelines) using time efficiently, using time correctly, understanding pacing, understanding directions, understanding how to go back and check answers are appropriate prep skills. These are areas to emphasize in test preparation.

Deputy Hill said the adoption of the Test Prep Policy would be widely distributed to districts via a joint letter by the Board President and the State Superintendent, Delaine Eastin as well as via the CDE Web site (www.cde.ca.gov).

“Inappropriate Test Preparation,” such as using items directly from the test, is not appropriate. Conducting test preparation program specifically designed to enhance performance on a specific test is not appropriate (i.e. SABE 2, SAT9). Deputy Hill indicated that a basic underlying concern regarding test preparation is that it is not appropriate to do the preparation just to enhance the score as opposed to enhance the knowledge and/or learning that contributes to successful test taking. Using alternate forms of the test is not appropriate. These are examples of descriptions being considered to help clarify the policy.

Deputy Hill wants to support Mr. Geeting's recommendation that it would be very appropriate for the Commission to form a procedure to make clear in the Commission's recommendation to the State Board where there may be some reference to inappropriate test preparation within textbooks for adoption.

Commissioner Dotson asked if the hiring of consultants by a district to analyze their district's materials in reference to how well their program aligned to the SAT9 was appropriate. Deputy Hill said this is not the type of behavior that should be promulgated. He understands the temptation. This type of behavior is a short-sell for our students. In and of itself mastery on the SAT9 is not sufficient.

Chair Astore commented about the need for all educators in the field to not confuse SAT9 with STAR. STAR is a system that includes the current SAT9 plus standards-based items. SAT9 is a basic skills test. She believes there is still a lot of confusion in the field.

Deputy Hill commented that he has discussed with his Federal counterparts the state assessment system and clarifying the point about SAT9 which has been very important for them. He stated that the state has some foundational items from the SAT9 (The State Board Content Review Panel has done extensive evaluation to ensure that those items are standards aligned); and other parts are items developed specifically for the standards test. It is the composite of these as a

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Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
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testing system that is crucial right now. The state is building out pieces that give multiple indicators as to where students are, including the direct writing assessments scheduled for Spring 2001.

The development of the long-term testing plan will include bringing on various portions of the California standards assessments year-by-year as they become valid, reliable instruments. As pieces are added, the API begins to be shifted in the weighting to a greater focus on standards.

Commissioner Schwarze stated that some teachers are taking the issue of test taking very seriously and have taken on the responsibility of hiring proctors. Deputy Hill confirmed he had heard of districts doing this. Mr. Hill responded to a variety of questions about assessment issues and test preparation activities. He offered that other questions that arise could be directed to the Standards and Assessment Division or to his office.

Mr. Hill gave detailed information about the Literature List that is being developed. Commissioner Abarca indicated she receives questions about literature lists for California grades and hopes that this list can be accessed to gather recommendations based on a variety of variables, including reading skill level and age appropriateness. Mr. Hill provided a historical background. He noted that when the academic standards were being developed for language arts, there was discussion about the need to update a very old (ten-year-old) literature list. There was discussion that the existing list was not an adequate resource for really reinforcing the importance of reading throughout K-12. As a result, in 1998 the Department wrote a Budget Change Proposal (BCP) to get funding in the state Budget to accomplish this work. The California Department of Education received \$100,000.00 to update the literature list. Once the monies were received, the State Superintendent put together a three-part process for the development of a new literature list:

First, she wanted to create at the staff level (CDE staff, assistant superintendents and others from school districts) a working group with expertise in children's literature and the standards organized to do a first cut in terms of working on a new list. That work has been going on for about a year and is coming to a close very soon.

Second, Superintendent Eastin believed it was critical that some of the major consumers of this list (i.e. the Commission, the Board) be part of a panel of policy makers who could review the staff level work and make some revisions and suggestions about the recommended list. Third, there is to be a field review. Deputy Hill said there is some discussion about how to merge this recommended reading list into the reading list for SAT9. The goal in the next few months is the development of a more comprehensive list that will reflect the California Literature List, including recommendations from the SAT9 reading list; and provide some avenues to cut that information in a variety of ways. This would include the readability pieces that are represented by Metametrics, standards-based grade-level cuts and some subject/genre/author cuts. Deputy Hill indicated that the Superintendent wanted to ensure participation from the Commission and the State Board. Commissioner Astore asked about a completion date. Deputy Hill said that the goal is the end of the calendar year. Commissioner Banker asked who was the liaison for the Commission. Deputy Hill said one had not been appointed, and they were open to suggestions.

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Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

M. Professional Development and Curriculum Support Division, Bill Vasey, Division Director. Executive Secretary Griffith introduced Bill Vasey and thanked him for his willingness to greet the Commissioners and describe some of the projects within the new Professional Development Division and how the work of that division relates to issues of concern to the Curriculum Commission. He provided an overview of the vision of the division and some of the key projects, such as the Superintendent's Professional Development Task Force, the teacher incentive and retention projects, the Goals 2000 work with reading, etc. Commissioners then asked for further detail on specifics, including references to the special grants available for intense literacy programs for English language learners.

J. Executive Secretary Report, Sherry Skelly Griffith, Executive Secretary to the Commission. Executive Secretary Griffith gave an update on staff changes within the Curriculum Frameworks and Instructional Resources Division. She introduced Tom Adams as the newly appointed Administrator for the Curriculum Frameworks unit of the CFIR division. She reported that the CFIR offices had been recently moved to the sixth floor of the CDE building and that a miniature LRDC would be set up in time for the November Commission meeting. The Learning Resources Display Center will display materials currently under consideration by the Commission and student and teacher texts from recent adoptions.

The Legal and Social Compliance review for the mathematics adoption was held the weekend of September 8-10 with eight teams of reviewers. She thanked the Commissioners for encouraging others in their districts to apply to be part of the review teams. Ms. Griffith provided detailed feedback gathered from reviewers who completed the Legal and Social Compliance review of the materials submitted for the Mathematics adoption. She reviewed the timeline for publisher response to the LS reports and hearing process that may be required in some situations. She explained how the training and the staff support of the process was implemented and offered that the Commission receives an abbreviated version of the orientation to the review process in November. She thanked Commissioner Yamamoto for her participation as a review team leader.

Executive Secretary Griffith reported to the Commissioners that the budget would allow for a selection of up to twenty frameworks to be sent to each Commissioner.

K. Schiff-Bustamante Standards-Based Instructional Materials Program (Update). Ms. Griffith reported on the certification/assurance process requested for the expenditure of funds from the Schiff-Bustamante Standards-Based Instructional Materials Program. Requests for certification from districts included a request for voluntary information about what districts are purchasing by content area. She indicated the majority of districts had responded within the timeline. Summary information from the assurances will be provided at the November Commission meeting.

N. Library Update, Barbara Jeffus, Consultant, CDE. Ms. Jeffus provided information about the survey of school libraries, some of the initial findings about school library content, and offered to return in November to share further insights about the second year of survey regarding library resources.

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

O. Ethics Training (Update). Chair Astore thanked all the Commissioners who had completed the Ethics Training as required for members of the advisory bodies and available at <http://www.fppc.ca.gov>. Ms. Brown reported that all but four Commissioners had completed the training and certification as of the September Commission meeting.

P. Other Matters/Audience Comment No other matters from the Commission or the audience were presented. Chair Astore recessed the full commission at 2:45 p.m. for a brief break and encouraged all Commissioners to remain present during the Executive Committee meeting.

2. Executive Committee.

Present: Marilyn Astore, Chair, Patrice Abarca, Vice Chair
Sue Stickel, Catherine Banker, Ken Dotson

Staff: Sherry Skelly Griffith, Executive Secretary to Commission, CFIR Div. Dir.
Judith Brown, Consultant, CFIR

Chair Astore called the Executive Committee to order at 2:50 p.m. and thanked the members for agreeing to a flexible schedule.

A. Procedures for Request for Expenditures (Information). Chair Astore requested that staff report on procedures for making requests to attend conferences on behalf of the Commission. Ms. Brown introduced the official expenditure request form used for Department employees. The Executive Committee agreed by consensus to adopt the use of the form for expenditure proposals by Commissioners. Chair Astore indicated this procedure would be forwarded to the Full Commission. Ms. Brown agreed that the form would be added to the resources in the Commission "orientation binder" and would be made available within the action folders distributed at each Commission meeting.

B. Revision of 2001 Calendar - Adjust November 2001 dates (Action). The Executive Committee discussed the need to adjust the date for the November 2001 Commission meeting. The Executive Committee agreed by consensus to recommend the dates of November 27 and 28, 2001 (Tuesday and Wednesday after Thanksgiving) with a request by Commissioner Abarca to hold Monday afternoon, November 26, as an optional subject matter committee meeting for the ELA/ELD SMC if needed.

C. Follow-Up Adoption Timelines (Discussion). Chair Astore called attention to the need to develop a long-range plan for the three follow-up adoptions scheduled to be completed in 2002: science, history-social science, and visual and performing arts. She requested CFIR staff work to summarize key, common activities of the follow-up adoptions in order to facilitate the detailed timeline that each subject matter committee would need to develop. Judi Brown, Consultant Liaison for the Commission, will provide a template of common follow-up adoption activities for the Executive Committee to review in November prior to the development of detailed timelines by each committee.

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
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D. Other Matters/Audience Comments. Chair Astore requested a discussion of a Commission and CFIR staff breakfast on November 29 to celebrate the contributions of the retiring Commissioner, Smith and Dotson. Commissioner Banker commented on the importance of time to visit with staff in a more relaxing environment. The Executive Committee agreed by consensus to request staff to develop plans for such a breakfast.

Commissioner Banker requested that each Commissioner send funds to the Commission "Sunshine Fund" in order to cover costs for flowers, etc.

Chair Astore invited comments from other Commissioners and the audience. There were none and the Executive Committee was concluded at 3:05 p.m.

(NOTE: Science SMC was held the morning before the Full Commission convened.)

Science Subject Matter Committee (SMC), September 21, 2000 morning

Present: Richard Schwartz, SMC Chair; Catherine Banker, SMC Vice-Chair; Ken Dotson, Veronica Norris, and Commission Chair Marilyn Astore
Absent: Vik Hovsepian* and Barbara Smith*
Staff: Tom Adams, Administrator

Richard Schwartz, Chair, brought the Science Subject Matter Committee meeting to order at 8:35 a.m. in the morning prior to the full commission meeting in the afternoon. He thanked the Commissioners present in addition to those who are members of the committee. A review of the draft framework was led by Chair Schwartz with the help of Dr. Rollie Otto, science writer, and Tom Adams. Science SMC Chair Schwartz stated that the intent was to gather input and ready the document for field review over the next few weeks. Commissioners were pleased with the changes made to the draft during the summer. Chair Schwartz requested that suggested revisions be given directly to Rollie Otto, framework writer, citing chapter, page and line number.

Chair Schwartz led the subcommittee through a chapter-by-chapter review of the draft. Many technical changes were proposed, and the following issues and concerns were discussed:

Introduction: Suggested activities in the grade level sections need to be directly connected and appropriate to the science standards and content. There should be flexibility in the amount of time spent on demonstration, investigation and experimentation. Activities should demonstrate and apply the knowledge learned. There should be a balance between direct instruction and an inquiry-based approach.

Chapter 1 - Nature of Science: no comments

Chapter 2 - Science Education for All Students: the concept of "transitional materials" needs clearer definition.

Dr. Otto acknowledged the work of colleague Lynn Yarris who assisted in restructuring the document and clarifying the scientific ideas.

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Chapter 3 - Teaching the Content: The importance of reading/language arts instruction and science literacy was incorporated in the introduction to the elementary grade span. Some of the activities suggested for specific grade-level standards need to be replaced with others that are more appropriate for learning the concepts. A balance is needed between approaches that motivate children to learn science while teaching the content in the standards.

Chapter 4 - Assessment: This chapter still needs to be edited for consistency with the philosophy expressed in the introduction and opening chapters.

Chapter 5 - Universal Access: This chapter also needs to be edited for alignment with the rest of the document.

Chapter 6 - Professional Development: Dr. Otto edited this chapter and requested feedback. Guidance is needed for teachers on how to develop good scientific practices in students.

Chapter 7 - Teaching with Technology: Changes and clarifications should be made to reflect the benefits and pitfalls of using technology in the classroom. Commission Chair Astore emphasized that technology tools are important to enhance curriculum reform. The framework should provide direction to publishers to develop technology components in their programs.

Tom Adams, Manager of the Curriculum Frameworks Office, discussed the framework timeline. A realistic projection would be for Field Review to occur between October and December, with the results discussed at the January Commission meeting. The earliest possible Commission action to approve the framework may be July 2001. Public hearings can be held in conjunction with the Commission meetings. State Board Member Marion Bergeson, who has been a liaison to the Science SMC, will have an opportunity to comment on the framework before her term expires in January 2001.

Tom Adams then described the Field Review process, which will be a web-based, interactive approach. The draft document will be posted on the Internet, along with the survey instrument. Comments will be electronically submitted to a database, and staff can then sort and analyze the narrative comments related to the rankings. Input will also be accepted in by e-mail, hard copy and fax. (The draft Science Framework will be available for field review on the Department of Education Web site: <http://www.cde.ca.gov/cilbranch/cc.>)

Commissioner Banker moved, and Commissioner Dotson seconded, to send the framework out for field review after the next round of edits. The motion was approved unanimously. It was agreed that Chair Schwartz would review and approve the changes made by Dr. Otto prior to the field review.

Public Comment: Leonard Tramiel gave remarks regarding the factual inaccuracies in science instructional materials. Chair Schwartz adjourned the Science Subject Matter Committee at 12:00 noon.

Curriculum Development and Supplemental Materials Commission

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3. Mathematics Subject Matter Committee

Present: Sue Stickel, Chair; Catherine Banker, Veronica Norris, Richard Schwartz,
Leslie Schwarze, Barbara Smith
Absent: Vik Hovsepien, Vice Chair*
Staff: Deborah Keys, Consultant, CFIR
Greg Geeting, CDE
Suzanne Rios (absent), Administrator, Instructional Resources Unit

Committee Chair Stickel convened the Mathematics subject Matter committee at 3: 10 p.m.

A. Mathematics 2001 Adoption (Information)

(1) Review of IMAP/CRP Training Session (Report).

Sue Stickel thanked everyone (staff and Commissioners) for carrying on the Math Training in August when she was not able to be there. She noted that WASATCH Publishing withdrew three grades of from their K-8 program; it is now a K-5 program.

Commissioner Stickel reviewed the "Debriefing Notes" from the August Math Training. She commented that "report writing practice" is a source of continuing concern from IMAPs and CRPs. The concern mainly focused on the "draft product" IMAPs were using while reviewing the math material at home.

Commissioner Schwarze commented that it is very difficult to explain to people during the training how to write the IMAP report. She found her math panel to be very confused about how to get to the end result. She suggested that perhaps the Commission can glean from these questions and suggestions something to help potential members understand exactly what they will be expected to do during deliberations.

Commissioner Stickel noted that she "buddied" experienced IMAPs will inexperienced IMAPs. She also stressed reiterating that "reviewing the materials" was their primary task. She noted that the training does not focus enough on how to deal with the material after it is unboxed. Commissioner Schwarze said it is the task and duty of the Commissioner who is facilitating the panels to tell panel members how to do the things they need to do.

Commissioner Norris said one concern her panel had surrounded the IMAPs' interpretation of the CRP's role. She said one of her IMAP members really didn't like the idea that the CRP had the power to say whether a program made it or not, especially since the IMAP Panel may believe otherwise. Commissioner Stickel reiterated that the process is a team process and that team effort should be emphasized to each panel group. She said it is the job of the facilitating Commissioners to move people away from "personal likes and dislikes" of a program.

Commissioner Schwarze commented on "name dropping" which she considered a "hard sell" and suggested that emphasis be placed on dispelling this behavior by some IMAPs. Secretary Griffith commented on the areas she felt staff could work on more for training and deliberation

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An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
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purposes. Commissioner Abarca mentioned mailing the practice piece in advance of the training would be helpful.

Commissioner Schwarze asked whether having publishers sitting in during the training was helpful to them. Secretary Griffith commented that she had received nothing but positive comments from the publishers regarding this change in the process. Commissioner Griffin stated that she felt IMAPs needed to be more familiar with the framework. Either time should be spent in training on the framework, or the need for reviewing it ahead of time should be reiterated. She said her group spent a lot of time on assessment, note taking and report writing; there was a real need to do that. As well, there was a real need to look at sample reports and to focus and discuss all the "categories" of the criteria. She stated panel members appreciated the time spent with the CRPs. She also stated there was a need to look at the Standards Map and citations and how it was written.

Commissioner Stickel supported all comments made by Commissioner Griffin; so did Commissioner Abarca. Commissioner Abarca also mentioned that a standards and framework overview was missing and was really needed during the math training. Secretary Griffith suggested that the Sunday evening before deliberations begin be used to take care of more logistical types of functions.

(2) October Deliberations for Mathematics Adoption (Update/Discussion).
Commissioner Stickel reviewed the information from Suzanne Rios regarding the deliberations. She confirmed the date and time of the deliberations.

B. Other Matters/Audience Comment.

Commissioner Stickel reviewed a letter to publishers from Suzanne Rios regarding the publishers' presentation schedule and other pertinent information. Chair Stickel reviewed a memo regarding changes in CDE staff. In addition, she invited the full Commission to the October 6-7 CRP meeting. Chair Stickel indicated the draft reports from the CRPs would be available soon.

Action. Commissioner Stickel reviewed the standardized test policy as reviewed by Greg Geeting earlier in the full CC meeting. Chair Stickel proposed the following recommendation from the SMC to the full Commission: "Removal of direct references to specific standardized tests, and preparation for those tests, from submitted mathematics materials to be considered for SBE adoption will be handled through the 'corrections process' previously adopted by the Curriculum Commission. If a publisher refuses to remove these direct references then that refusal will be so noted in the Commission report to the State Board of Education." This action is conforming to the State Board's policy adopted September 2000 and the Title 5 regulations adopted in January 2000. Commissioner Smith seconded the motion. The voice vote was unanimous approval.

There were no other matters raised from the audience. Commissioner Stickel adjourned the Mathematics Subject Matter Committee was adjourned at 4:00 p.m.

Curriculum Development and Supplemental Materials Commission

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4. Foreign Language Subject Matter Committee

Present: Leslie Schwarze, Chair, Mary Coronado, Vice Chair
Patrice Abarca, Rakesh Bhandari, Sue Stickel
Staff: Tom Adams, Administrator, Curriculum Frameworks, CFIR
Arleen Burns, Consultant, Professional Development Division, CDE

Chair Schwarze called the Foreign Language Subject Matter Committee to order at 4:00 p.m. She welcomed Dr. Adams as the new administrator for the Curriculum Frameworks Unit of the CFIR Division. She also thanked Ms. Burns for her support of the committee.

A. SMC August 28 meeting – review and approval of minutes (Action). Commissioners reviewed the Foreign Language Subject Matter Committee held on August 28. At that meeting, Commissioners endorsed the Learning Language Continuum as the anchor of the Framework. This Continuum provides benchmarks for students learning a second language and identifies stages of language acquisition. The Continuum was developed by the College Board, the American Council on the Teaching of Foreign Languages, and the New England Network. Staff was given the assignment of developing Chapter 2, Proficiency Levels, which will build upon the Learning Language Continuum.

B. Framework Revisions (Update/Discussion/Action)

Several comments and edits on other portions of the draft were elicited by Commissioners and by staff. After discussion, Chair Schwartz reaffirmed that the role of the framework is the instruction of a second language.

Tom Adams introduced a new draft timeline for the Framework development. This timeline calls for the development of the document through January of 2001. At that time, the Framework Draft will be submitted to the entire Curriculum Commission for approval.

Commissioners agreed that the Foreign Language Subject Matter Committee would meet on Sunday, October 15, from 1:00 to 3:00 p.m. at the Doubletree Hotel. At that meeting, the Committee plans to discuss the revisions to Chapter 2.

C. Other Matters/Audience Comment

Chair Schwarze offered opportunities for others to comment. Comments in support of the work of the SMC were provided by Ines Lorman, a representative from Santillana Publishing Co. There were no other comments, so Chair Schwarze adjourned the committee. Chair Astore thanked the Commissioners present for staying through the day. She recessed the meeting at 5:10 p.m. until 8:30 a.m. the next morning.

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FULL COMMISSION - Friday, September 22, 2000

Curriculum Commissioners--Present:

Marilyn Astore, Chair	Patrice Abarca, Vice Chair
Catherine Banker	Rakesh Bhandari
Mary Coronado Calvario	Ken Dotson
Lora Griffin	Veronica Norris
Janet Philibosian	Richard Schwartz
Leslie Schwarze	Barbara Smith
Susan Stickel	Karen Yamamoto

Commissioners--Absent:

Roy Anthony *	Viken Hovsepien *
Dede Alpert, Member of the Senate	Jack Scott, Member of the Assembly

State Board of Education Liaisons:

Nancy Ichinaga (present)	Marion Joseph (absent)
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California Department of Education Staff Present to Support Commission:

Sherry Skelly Griffith, Executive Secretary for the Curriculum Commission, and Director,
Curriculum Frameworks and Instructional Resources Division (CFIR)
Thomas Adams, Administrator I, Curriculum Frameworks Unit, CFIR Division
Suzanne Rios (absent), Administrator I, Instructional Resources Unit, CFIR Division
Sandi Adams-Jones, Staff Service Manager I, CFIR Division
Judith Brown, Consultant, CFIR Deborah Keys, Consultant, CFIR
Beverly Thomas, Office Technician, CFIR Terri Yan, Exec. Secretary, CFIR Div.

Call to Order. Commissioner Abarca, Vice Chair, brought the meeting to order at 8:35 a.m. and welcomed the members of the audience and thanked the publishers for being in attendance during this equally important second day.

5. Electronic Learning Resources (ELR) Committee, September 22, 2000

Present: Catherine Banker, Chair; Patrice Abarca, Vice Chair; Rakesh Bhandari,
Mary Coronado
Absent: Vik Hovsepien*
Staff: Judith Brown, Consultant, CFIR

Commissioner Banker called the ELR committee to order at 8:40 a.m. and requested that all Commissioners listen in on the discussion of the CLRN criteria during the committee meeting since action to recommend the CLRN criteria to the full commission may occur during the meeting.

A. **Commission on Technology in Learning (Update; see <http://www.cde.ca.gov/edtech>).**
Commissioner Banker reported that the Advisory Commission for Technology and Learning, to

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MINUTES OF MEETING: September 21-22, 2000
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which Ms. Banker was appointed as a non-voting member by the Curriculum Commission in March, convened on August 31.

B. SMC August 28 meeting – Review and Approval of Minutes (Action). Chair Banker and Commissioner Abarca reviewed and summarized the minutes. Chair Banker moved to approve the minutes and forward them to the full commission. Commissioner Abarca seconded the motion. The motion passed unanimously.

C. Evaluation Criteria – California Learning Resources Network (CLRN; Update/Action; see <http://www.clrn.org/materials> to review CLRN draft criteria). Chair Banker introduced Ms. Nancy Sullivan, Administrator, Educational Technology, CDE, Ms. Bridget Foster, Director, CLRN, Stanislaus COE, and Ms. Mary Sprague to provide an overview about the draft of the evaluation criteria to be used in the review of electronic learning resources by the California Learning Resources Network (CLRN) project housed out of Stanislaus COE.

Education Code Section 51872 (b) states that Statewide Education Technology Services (SETS) are to provide services which “address locally defined needs but that are more efficiently and effectively provided on a statewide basis.” California Learning Resource Network (CLRN) is one of four SETS approved by the State Board of Education in July 1999 (<http://www.cde.ca.gov/sets>). Then Ms. Sprague walked the committee members through the version 12.2 of the draft CLRN criteria and made special note of updates made that week.

As required by the State Board of Education, the CLRN review criteria is being developed with the guidance of the CLRN Advisory Committee, and submitted for review by the Curriculum Commission and then approval by California State Board of Education. CLRN is to provide educators with information they need to make informed decisions about the selection, procurement and instructional use of supplemental electronic learning resources. The review process requires resources be mapped to the California Content Standards, and to indicate how the supplemental electronic learning resources can support, enhance, or extend standards-based learning opportunities.

I. Legal authority and Summary of outcomes and deliverables for the CLRN service:

- Establish and maintain an electronic learning resource evaluation system that rates software, video, CDs, online resources, and other similar media using criteria developed by the contractor and subsequently approved by the State Board that address both alignment with the State Board content standards and technical quality (i.e., ease of access and use). The results of the evaluation are maintained in a web-accessible database.
- Establish and maintain links to online standards-based learning units or lessons that use the resources identified in #1 above as being in alignment with the evaluation criteria.
- Establish and maintain a model web site and web server(s) that not only make evaluations and links accessible to a large volume of users in a cost-effective manner, but also serve as a major promotional center for other statewide education technology services (SETS).

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

Commissioners Astore and Banker discussed the key agreements made during the August 28, 2000, SMC meeting in Sacramento, at which eight representatives from publishing companies and other organizations were also present.

As Mary Sprague walked the Commissioners through the CLRN criteria, improvements to the criteria language were requested by the ELR committee, including the following:

- Standards Match p. 9, line 3; and p. 11, line 3: change “provides opportunity” to “resource introduces and provides ~~opportunities~~ for systematic development of the standard”
- Minimum Requirements, p. 14, item 1, line 1 and p. 16, item 1, line 1: change “supports” to “. . . ~~supports~~ provides a systematic approach to the teaching of the standard(s)”
- Minimum Requirements, p. 14, item 1, line 2 and p. 16, item 1, line 2: add “. . . and contains no material contrary to any other standards adopted by the State Board of Education.”
- Minimum Requirements p. 14, item 6: line 1, and p. 16, item 4, line 1: change “is” to a requirement: “The presentation of instructional content ~~is~~ must be enhanced and clarified by the use of technology.. .”
- p. 7: add to product profile an field for language used within product and and entry for reading level of the product
- p. 8, abstract completed by publisher is to clarify the balance of what the teacher/students is gaining as well as losing within the program—to identify what normal functions that a student would have done if doing the process by hand compared with the same functions included within the software-- what is being gained and lost because of the electronic application of the standards-based learning.
- Define “corrections/edits” and “changes,” on p. 4, item 2, “Notify publishers of results,” item b. “Not approved . . .” according to the policy adopted by the Curriculum Commission, May 2000.
- Ensure the application for reviewers adequately reflects the need for the applicant to demonstrate/describe his/her understanding of SBE-adopted standards and frameworks.

Action: A motion was made by Commissioner Abarca to approve the CLRN criteria with the corrections noted during the discussion and recommend that the full Commission forward to the State Board. In addition, the Commission will work on the process for review of the electronic learning resources at the November 2000 Commission meeting: Commissioner Coronado seconded the motion. All members voiced approval.

Action: Chair Banker then moved to forward for approval by the full commission the minutes of 8/28 meeting of the Electronic Learning Resources. Commissioner Bhandari seconded the motion, and it passed unanimously.

D. Other Matters/Audience Comment. Commission Chair Astore commended the work of the ELR committee in cooperation with the Education Technology office, the CLRN Project director and Advisory Body, and the CFIR staff for the promising work with the review criteria for standards-aligned, supplemental electronic learning resources. There were no other comments

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

and Ms. Banker thanked staff for support in the work of the ELR committee. The ELR committee was adjourned at 10:15 a.m.

6. Health Subject Matter Committee (SMC)

Present: Veronica Norris, Chair; Lora Griffin, Vice Chair; Richard Schwartz
Absent: Roy Anthony *
Staff: Tom Adams, Administrator, Curriculum Frameworks, CDE
Caroline Roberts, Administrator, School Health Connections

A. Health Framework Addendum – Review Revisions and New Materials

Commissioner Veronica Norris, Chair, convened the Health Subject Matter Committee at 10:30 a.m. after a break in the meeting. Chair Norris opened a discussion of Item #6A, the draft Health Framework addendum. Caroline Roberts, Administrator, School Health Connections Office, proposed that the subcommittee approve the sections of the addendum that do not have substantive changes, and continue to work on refining the remaining sections.

The subcommittee reviewed and discussed the following topics:

#1. Research-based Findings: Questions were raised regarding the list of Programs That Work in the appendix to this section.

#2. Assets-Based Approaches: It was agreed to include the Search Institute's list identifying internal/external assets correlated with positive youth development. With this addition, the committee expressed its approval of this part of the addendum.

#3. Schools and Health: The committee expressed its approval of this part of the addendum.

#4. Articles, Documents, Resources: Concerns were expressed about recommending specific web sites or other "non-approved" materials as references. Chair Norris requested a legal opinion to provide guidance to Commissioners in this area. Commission Chair Astore asked to agendaize a report from legal counsel at the next Commission meeting.

#5. Updated Survey Statistics: Issues were raised regarding validity and reliability of self-reported student data, privacy rights, and informed parental permission. A suggestion was made to preface this section with a statement regarding adherence to legal requirements for parental consent. Executive Secretary Griffith proposed that legal counsel review these issues in the broader context of the legal authority for what is included in curriculum frameworks.

#6. Comprehensive School Health: The committee expressed its approval of this part of the addendum.

#7. Healthy Start: Chair Norris suggested deleting the anecdote on page 2. She also asked for clarification of the data related to Healthy Start participation and other factors cited in the write-up, such as increased test scores and decreased family violence. A discussion took place

* *Absent for Cause* notification submitted to Commission Chair in advance of the meeting.

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

regarding the impact of Healthy Start and other health-related services on classroom instructional time. Commissioner Smith suggested adding a sentence regarding local responsibility for ensuring adequate time for instruction.

#8. Description of roles of local advisory or coordinating councils. The committee expressed its approval of this part of the addendum.

#10. Description of how local agencies can use data to improve their programs. The committee expressed its approval of this part of the addendum.

#15. Guidelines for local educators on how to evaluate the quality of Internet sites and their content. The committee expressed its approval of this part of the addendum.

Commission Chair Astore stated that anyone whose concerns were not addressed should put them in writing to Tom Adams, Manager of the Curriculum Frameworks Office, Caroline Roberts, or Health SMC Chair Norris. No other items were discussed. Chair Norris adjourned the Health SMC meeting at 11:15 a.m.

7. History-Social Science (H-SS) Subject Matter Committee

Present: Ken Dotson, Chair
Rakesh Bhandari, Janet Philiposian; Barbara Smith, Karen Yamamoto
Absent: Roy Anthony*, Vice Chair
Staff: Tom Adams, Consultant, CFIR

Chair Dotson called the meeting of the History-Social Science Subject Matter Committee to order at 11:15 a.m.

A. Update of History-Social Science Framework (Report). Chair Dotson reported on the presentation of the Draft Updated History-Social Science Framework to the State Board of Education. He noted that the document was well received by State Board of Education and called attention to the summary of the changes approved by the State Board Education. Commissioners expressed their support for the State Board's revisions. Chair Dotson stated that the State Board would be taking action in October.

B. 2002 Follow-Up Adoption for History-Social Science. Chair Dotson with consent from the committee asked staff to come back in November with a timeline for the follow-up adoption.

C. Other Matters/Audience comments. Since no further comments were offered from the Subject Matter Committee, Curriculum Commission, or public, Chair Dotson closed the meeting at 11:55 a.m.

Commission Chair Astore recommended a break to eat lunch and the next SMC would convene at 12:30 p.m.

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Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

(Lunch Break; Lunch Delivered)

8. English Language Arts/English Language Development Subject Matter Committee

Present: Patrice Abarca, Chair Janet Philiposian, Vice Chair
Ken Dotson, Lora Griffin, Karen Yamamoto, Leslie Schwarze
Staff: Deborah Keys, Consultant, CFIR

- A. Recommended Literature List Update. Deputy Superintendent Scott Hill presented to the full Commission on the morning of September 21 and addressed the Recommended Reading List at that time (see minutes for full commission, September 21).
- B. Review of the 2002 Adoption Timeline. Chair Abarca informed the SMC that so far only three applications have been received; she suggested that submission timeline be extended to January 31, 2001. She suggested that SMC meet on 11/27/00 at 4:00 p.m., include a dinner break, and then continue until 9:00 p.m., depending on how many applications to be reviewed. Deborah Keys stated that applications would be available to SMC immediately after the November 1 deadline. The full Commission meeting that was changed to 11/28 and 11/29 also changes the timeline. Commissioner Yamamoto asked for clarification for deadlines, wondering if there would be an interim meeting between 11/27 and 1/31 to review applications that come after November 1. Commissioner Schwarze suggested that the SMC review what they have on 11/27 and that SMC chair and SBE staff review applications received after 11/27; she said that this worked during Math adoption. Deborah Keys asked if the date on the flyer and application needs to be changed to reflect the new cutoff date of 1/31/01. Commissioner Schwarze suggested that the flyer not be changed until after November 1st. Sherry Griffith suggested that the SMC wait until after the SBE approves the timeline change at their October meeting than move forward to change the deadline on the timeline and application and then do a new recruitment.

Commissioner Schwarze moved "to extend the deadline of the application for the English Language Arts/English Language Development to January 31, 2001 and to continue the practice of allowing the sub committee of the SMC Chair, the Chair of the Commission and the SBE Liaison to approve additional applications submitted after the November's Commission meeting." It was seconded by Janet Philiposian. Commissioner Coronado had reservations about the quantity of applications received after 11/27. She was concerned about seeing the remaining applications that come in after 11/27. It was suggested that there be an additional SMC meeting via conference call in January. Sherry Griffith suggested a conference call prior to January Commission meeting to review all applications received up to that date and any received after January Commission meeting would be reviewed by SBE, CC chair and SMC chair. This was an amendment to the motion made by Commissioner Schwarze, and it was seconded by Commissioner Griffin. There was no discussion; the motion was approved.

C. Adoption Training Schedule.

Chair Abarca reviewed a handout with suggestions resulting from the Math Training. Commissioner Schwarze disagreed with the suggestion to have more training on IMAP report

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

writing. Commissioner Griffin agreed with Commissioner Schwarze. The SMC agreed that practice and training material should be sent out at least one week before training, if not sooner.

Commissioner Abarca suggested time be allotted to work on a standards map and to give an overview of the standards and the framework. Commissioner Abarca recommended having breakout rooms and has publishers only observe unless it is a break time. Commissioner Griffin asked about videotaping. Sherry Griffith explained that it had been a request. Sherry stated that Commissioner Stickel preferred not to have taping done during the deliberations.

Commissioner Yamamoto requested an inventory of which programs she will receive during the review process. She had concerns about space in her home. Chair Abarca stated that she feels all Commissioners should receive all materials. Sherry Griffith suggested following up on the question of how much material could be received by Commissioners in November. Commissioner Griffin requested that training begin on Sunday evening from 6:00-8:00 instead of Monday. Chair Abarca confirmed that she is discussing this with Suzanne Rios and Deborah Keys. It was asked when Ethics training would be offered, and no definite time has been set yet. It was confirmed that the dates are stated on the application, so no changes are necessary. Deborah Keys stated that a more specific timeline would be offered closer to the actual dates.

D. Language Arts Adoption Applications.

Chair Abarca suggested that more active recruiting measures are required. She also suggested tabling this until November meeting. Chair Astore encouraged all Commissioners to recruit IMAPs and CRPs for this adoption. Commissioner Yamamoto asked for approximate numbers needed; Chair Abarca passed out a handout with projections of amounts needed. A discussion ensued regarding recruiting IMAPs and CRPs. Another discussion ensued regarding the budget and funds for IMAPs, CRPs, and Commission expenses. Sherry Griffith said that the department had made it a priority to ask for funds to cover substitutes for IMAPs and CRPs who participate in the adoption.

E. CDE Reading Language Arts/English Language Development Publications in Progress.

Barbara Bassagio and staff from Wendy Harris' Division, CDE, gave presentations on two documents their unit developed at an earlier time in the Commission meeting. Sherry Griffith informed the Commission that CFIR is doing briefings for other CDE Divisions to improve the quality of shared information. Chair Abarca was appreciative of the other CDE staff making presentations to Commission.

F. Other Matters/Audience Comment. Sherry Griffith offered that Richard Diaz would be updating the Commissioners on the assessment for English language development. She also mentioned that the survey given at the end of Legal and Social Compliance may be a helpful tool for upcoming training's and meetings. The SMC was adjourned by Chair Abarca.

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

9. Visual and Performing Arts Subject Matter Committee

Present: Karen Yamamoto, Vice Chair; Mary Coronado, Lora Griffin, Janet Philibosian, Sue Stickel
Absent: Roy Anthony, Chair
Staff: Judi Brown, Consultant, CFIR

A. VPA Standards--Field Review of Draft Standards and Senate Bill 1390 (Murray). Vice Chair Yamamoto called the VPA Subject Matter Committee meeting to order at 1:40 p.m. Vice Chair Yamamoto reviewed the written update provided in regard to the status of the field review of the VPA standards. She reported that SB 1390 (Murray) had been recently signed by the Governor (available at <http://www.leginfo.ca.gov>). Commissioner Yamamoto reported that the public hearings on the draft standards in visual and performing arts had been postponed and will be convened in October. She requested continued attention to the times of the hearings to ensure teacher access to the hearings.

Commissioner Yamamoto requested staff to invite Patty Taylor, the Arts Education Consultant from the Standards and High School Development Division of the Department, to provide an update on the field review of the draft standards to the Commission in November. The draft VPA standards were prepared by a statewide committee that worked October 1999 through March 2000 and are available for field review at <http://www.cde.ca.gov/shsd/arts/status.html>

B. Other Matters/Audience Comment. Judi Brown reported that Commissioner Anthony sent his regrets for not being able to attend the meeting. He had just recently returned from in Australia where he directed a large group of student musicians during the opening ceremonies for the Olympics in Australia. Ms. Brown reported he had offered to share about the experience, which had included approximately 800 of the young musicians are from California, during the next Commission meeting. Chair Astore indicated that the Commission would be please to learn more about his experience with the Olympics. Vice Chair Yamamoto adjourned the VPA committee at 2:00 p.m.

10. Full Curriculum Commission (Reconvened, Afternoon, September 22, 2000)

Chair Astore reconvened the full commission at 2:00 p.m. and requested each committee report actions needing the attention of the full commission.

A. Reports/Actions from Subcommittees

(1) Executive Committee.

Action: Chair Astore reported that Executive Committee agreed to recommend to the full commission an adjustment in the 2001 Commission calendar for November 2001 meeting to be held November 27 and 28 (Tuesday and Wednesday after Thanksgiving) with the option to have a SMC meeting the afternoon of November 26. Commissioner Dotson seconded the motion. All voted "aye."

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

Request: Chair Astore reported that the Executive Committee determined it appropriate for the Commissioners to formally request any expenditure of funds beyond regular meetings by submitting a special request using the expenditure request form used by state employees.

Action: The executive committee recommends to the full Commission that staff be directed to establish a follow-up adoption template of key activities to be discussed by the Executive Committee in November for follow-up adoptions. Commissioner Abarca moved and Commissioner Dotson seconded the motion. All voiced “aye.”

Action: The Executive Committee recommends to the full Commission that a request be made to the State Board of Education that SBE-appointed Commissioners be appointed from January 1-December 31 for four year terms. This request is to include current SBE-appointed commissioners. Commissioner Banker so moved and Commissioner Dotson seconded. All voiced “aye.”

(2) Mathematics Subject Matter Committee. Commissioner Chair Astore reported for SMC Chair Stickel, who had to depart early, the Mathematics report and motion as follows:

Action: Removal of direct references to specific standardized tests from submitted mathematics materials to be considered for SBE adoption will be handled through the “corrections process” previously adopted by the Curriculum Commission. If a publisher refuses to remove these direct references then that refusal will be so noted in the Commission report to the State Board of Education. This action is based on the State Board’s policy on Test Preparation as adopted September 2000.

Commission Norris so moved and Commissioner Abarca seconded the motion. The voice vote was unanimous. For the record, Executive Secretary Griffith reviewed the chronology of the issues and actions surrounding this matter. She reported that this has been an evolving process and is in keeping with the fact that the State Board of Education has now finalized their policy regarding Education Code Section 60611. In brief, the chronology of events that had preceded this action by the full commission:

- AB 265, 1998 enacted
- Section 60611 regarding test preparation added to Education Code:
- 60611. No city, county, city and county, or district superintendent of schools or principal or teacher of any elementary or secondary school shall carry on any program of specific preparation of the pupils for the statewide pupil assessment program or a particular test used therein.
- SBE developed regulations which went into effect January 1, 2000
- Mathematics adoption information provided to publishers included:
 - Two publishers briefings, winter and spring 2000;
 - CFIR Staff verbally and in writing presented a publishers’ bulletin outlining the best advise we could give regarding issues surrounding specific standardized tests;
 - CFIR Staff and the publishers’ bulletin reminded about the use of corporate logos from companies that have patented test(s);

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

- Reviewed within Math subject matter committee meetings during the bi-monthly Curriculum Commission meetings since January 2000
- Part of legal and social review process, September 2000

(3) Science Subject Matter Committee. Science Chair, Commissioner Schwartz, reported that the Science SMC reviewed and gave feedback on recent revisions to the draft framework and look forward to the draft being available on the CDE Web site soon for on-line field review.

(4) Foreign Language Subject Matter Committee. Commissioner Schwarze, Chair, reported that the committee requested a special SMC meeting previous to the Mathematics Deliberations at the Double Tree Inn, Sunday, October 15, 1-3 p.m. as a work session to review a new Chapter 2 draft and to continue work on the Foreign Language Framework. Ms. Coronado made the motion for consideration by the full commission; Ms. Stickel seconded the motion; the motion passed unanimously with voice vote. Commissioner Schwarze moved that the minutes of the August 28 SMC meeting be approved by the full commission. Ms. Coronado seconded and the motion passed unanimously.

(5) Electronic Learning Resources Committee. Commissioner Banker reported the ELR committee approved the CLRN criteria (version 12.2) with the changes as directed during the meeting. She indicated that further consideration of the CLRN reviewer training process would be dealt with during the November meeting.

Action: Commissioner Banker moved for the full commission to recommend the CLRN criteria with the agreed changes be forwarded to the State Board of Education for consideration. Commissioner Abarca seconded the motion. The commission approved the motion unanimously by voice vote.

Action: Commissioner Banker also moved that the minutes from the August 28 committee meeting for ELR be approved by the full commission. Commissioner Coronado seconded the motion. All approved by voice vote.

(6) Health Subject Matter Committee. Committee Chair Norris reported that the committee had agreed to identify as near-completion a number of the draft entries for the Health Framework addendum and to go on to the development of other items within the addendum. No action was required at this time.

(7) History-Social Science Subject Matter Committee. Commission Dotson reported his delight in the completion of the Updated History-Social Science Framework and thanked all involved in the efforts. He reported that the timeline for the 2003 follow-up adoption would be developed and acted upon in November.

(8) English Language Arts/English Language Development Subject Matter Committee. The ELA/ELD Subject Matter Committee Chair, Commissioner Abarca, made the following motion regarding the extension of time for the recruiting of applicants for the 2002 adoption:

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

Action: The ELA/ELD SMC recommends the 2002 Adoptions Timeline be amended to include the following changes: IMAP/CRP applications be extended to January 31, 2001. The SMC and Full Commission will review applicants during the November and January meeting. After the January Commission meeting, the Commission authorizes the Chair of the Commission, the Chair of the SMC and the Board Liaison(s) to recommend applicants received after the January Commission meeting to the State Board. Commissioner Philibosian seconded the motion. All Commissioners voted “aye.”

(9) Visual and Performing Arts Subject Matter Committee. Vice Chair Yamamoto reported that there is no formal action required by the full commission. However, the committee did request that all Commissioners ask educators to consider participating in the public hearings to be announced and to review and give feedback on the draft VPA standards offered on the CDE Web site. She indicated that the committee again requests that public hearings be scheduled at times that allow classroom teachers to be heard.

B. Reports from Commission Liaisons.

(1) California Commission for Teacher Credentialing (CTC). Commissioner Schwarze reported an ongoing concern for coherence in the work of CTC with the policies of the State Board of Education.

(2) CISC. Chair Astore reported on the discussion she and Executive Secretary Griffith had that morning with the CISC group from county offices of education.

(3) CSMP. Chair Astore reported that the Commission liaison to the Concurrence Committee of California Subject Matter Projects (CSMP), former Commissioner Eleanor Brown, will provide an update during the November meeting on issues of interest to the Curriculum Commission regarding the work of the Subject Matter Projects.

C. Individual Commissioner Reports. Commissioner Smith indicated a desire to share more with the Commission about the collaborative research work being done with the help of Northwest Regional Labs among a group of school districts working with standards-based local assessments.

Commissioner Dotson reported on his recent visit with the Speaker’s Policy Director, Richard Simpson, who reinforced the Speaker’s commitment to the standards-aligned adoption and frameworks development work of the Curriculum Commission.

Commissioner Abarca called attention to the exceptional staff development opportunity that she and her peers who also work with English language learners had participated in during the Governor’s Institute. The Institute presenter included Commissioner Mary Coronado, whom Commissioner Abarca praised for her exceptional facilitation.

Curriculum Development and Supplemental Materials Commission

An Advisory Body to the California State Board of Education
MINUTES OF MEETING: September 21-22, 2000
(Approved November 28-29, 2000)

D. Other Matters/Audience Comment. Chair Astore thanked the Commissioners for their attendance and determination to participate through the entire meeting. No further comments were offered from the audience. The meeting was adjourned at 2:30 p.m., September 22, 2000.

For further information about these minutes, please contact the Curriculum Development and Supplemental Materials Commission (CDSMC) at 916-654-3361 or the Curriculum Frameworks and Instructional Resources (CFIR) Division, California Department of Education, 721 Capitol Mall, Sixth Floor, Sacramento, CA, 95814; telephone 916-657-3023; fax 657-5437.

Use the following Web site to access up-to-date information about the work of the Curriculum Development and Supplemental Materials Commission and the office of the Curriculum Frameworks and Instructional Resources Division: <http://www.cde.ca.gov/cilbranch/cc>.

Respectfully submitted October 25, 2000: Judith L. Brown, Consultant, Curriculum Frameworks and Instructional Resources Division; phone 916-657-5447; fax 916-657-5437; e-mail

jbrown@cde.ca.gov. Ver 11/8/00

Approved by action of the Curriculum Commission on 11/29/2000.